

**BIG PINE FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
May 19, 2022**

Greg Bird called a meeting of the Board of Commissioners of the Big Pine Fire Protection District to order at 5:33PM on May 19, 2022.

Commissioners present were Greg Bird, Kerry Koontz and Pete Schlieker. Chief Damon Carrington was present. Pierre Ithuburu attended to represent Qualcon Contractors Inc. Jessica Scida was present at 6:10PM and Jeri Stout was present at 6:15PM.

Approval of the minutes of April 19, 2022.  
First: Jessica Scida Second: Kerry Koontz All in favor.

**DEPARTMENTAL BUSINESS/ACTION ITEMS**

- The exchange of signed contracts occurred between the Big Pine Fire Protection District and Qualcon Contractors Inc for the parking lot project. The bond and insurance were also presented.

An addendum was presented to Qualcon for additional parking lot improvements totaling \$26,150. This will bring project total to \$242,080.

First: Kerry Koontz Second: Pete Schlieker All in favor

- A metal building will be constructed when the paving is complete at an estimated cost of \$10,000. The building shall be 20' x 24' x 8'. The building shall be ordered from Larry Stephans of California Buildings at the start of the paving project and should arrive six weeks after ordering. A deposit of 10% will be needed to place the order. Tyson Sparrow, Inyo County Building Inspector, has indicated that a permit is not needed for this type of structure.

First: Jeri Stout Second: Jessica Scida All in favor

Bills submitted for payment:

***Ambulance Budget:***

American Business Machines	26.09
BP Shell	0
Bishop Welding	87.50
Hi Country Mkt	173.92
Frontier – Internet	320.00
NIH	188.00
TLV Services	2502.24
<b>TOTAL</b>	<b>\$3,297.75</b>

***Fire Budget:***

Alex Printing	155.78
American Business Machines	26.10
Big Pine CSD	0
BP Shell	1193.36
Brown's Supply	467.07
Cascade Fire Equipment	349.95
Crane's Waste Oil	140.00
Dewey Pest	90.00
DWP – 058 590 8433 (Bldg. #3) 585908433	0
DWP – 181 600 0000 (Bldg. #1) 1826000159	4.88
DWP – 281 600 0000 (Siren)	44.46

2816000xxx	
DWP – 381 600 0000 (Bldg. #2)	0
3816000343	
Eastern Sierra Propane	0
Frontier Communications	191.91
Hi Country Mkt	425.80
High Country Lumber	34.76
Inyo County Treasury	14,850.26
SCE Credit on file of \$38.84	0
Silver State International	47.74
Silver State International	95.87
Steve's Auto	0
Streamline	100.00
Union Bank	938.08
WEX BANK – Chevron Credit Card	122.61
TOTAL	\$19,278.63

**Wildland Budget:**

Union Bank	257.48
Inyo County Treasury	14,850.25
LN Curtis	449.32
TOTAL	\$15,557.05

Total Expenditures: \$38,133.43

Income from Amb billing: \$3,946.52

Income from Fire billing: \$0

Fund Balances: ACO \$104,979 Operating \$292,695 Amb \$89,049 Wildland \$561,067

A motion was made the submitted bills be paid.

First: Kerry Koontz Second: Pete Schlieker All in favor

**DEPARTMENTAL BUSINESS/ACTION ITEMS**

- 2022/2023 Budgets:

The following budgets shall be adopted for the 22/23 fiscal year:

830001 – Fire	Revenue: \$333,400	Expenditures: \$314,200
830003 - Amb	Revenue: \$ 111,463	Expenditures: \$120,200
830101 – ACO	Revenue: \$0	Expenditures: \$108,000
830501 – Wildland	Revenue: \$470,000	Expenditures: \$533,425

Budget breakdowns will be attached for accounting purposes for the auditor's office.

First: Jeri Stout Second: Pete Schlieker All in favor

**REPORTS**

Update from the Chief

- Review of income from brush fires over the last 4 years.
- Garage doors may happen in June.
- California Foundation Grant has been awarded in the amount of \$15,000. Funds are coming.
- CalFire Grant has been applied to in the amount of \$39,740. Notice shall happen in August.
- Incident at Klondike Lake. Thank you to Jason Morgan for the quick thinking and the use of his personal boat. This, most likely, saved at least two of the individuals that were in the water. Inyo County Sheriff's Department is looking at purchasing a boat for such incidents.

Update from the Assistant Chief

- None

Update from Commissioner Chairman Greg Bird

- None

Run Report:

	<b>MONTHLY TOTALS</b>	
	Fire Calls	1
	Medical	2
	Fire & Medical	4
	Service Calls	0
	Training	5
	Misc.	5
	Good	0
	False	0
	Hazard	0
	Weather	0
	Explosion	0
	<b>YEARLY TOTAL</b>	<b>143 YEARLY TOTAL</b>

There being no further business a motion was made that the meeting be adjourned.  
First: Pete Schlieker      Seconded: Kerry Koontz      All in favor.

Adjournment – Chairman Greg Bird adjourned the meeting at 7:35 PM.

Submitted: Joan Dixon