

**BIG PINE FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
February 16, 2021**

Greg Bird called a meeting of the Board of Commissioners of the Big Pine Fire Protection District to order at 6:34PM on February 16, 2021. This meeting was held through Zoom due to the COVID-19 virus outbreak.

Commissioners present through Zoom were Greg Bird, Mike Carrington, Pete Schlieker and Kerry Koontz. Jeri Stout attended at 7:25PM through Zoom and Mike Carrington left the meeting at 7:40PM. Chief Damon Carrington was present at the fire house.

Approval of the minutes of January 19, 2021.

First: Mike Carrington Second: Pete Schlieker All in favor.

Bills submitted for payment:

*Ambulance Budget:*

Amazon	124.50
Amazon	183.98
Amazon	106.53
American Business Machines	27.51
BP Shell	0
Bonneville Comm Solutions	879.50
Bishop Welding	87.50
FoxFury	2,379.28
Hi Country Mkt	164.63
Life Assist	3629.65
Life Assist	495.65
Mission Janitorial	2152.31
TOTAL	\$10,231.04

*Fire Budget:*

Amazon	106.53
American Business Machines	27.51
BPCSD	126.35
BP Shell	0
Dewey Pest	87.00
DWP	487.86
DWP	112.73
Eastern Sierra Propane	243.78
Eastern Sierra Propane	366.53
Eastern Sierra Propane	366.53
Frontier Comm	188.88
Hi Country Market	531.04
High Country Lumber	48.17
Lehr	4794.01
LN Curtis	134.63
LN Curtis – CalFire Grant	23526.46
LN Curtis	1316.27
Mission Janitorial	2152.31
Mission Janitorial	163.95

SCE	13.66
Steve's Auto	237.12
Velocity Truck Centers	1985.25
Union Bank	3259.35
WEX BANK – Chevron Credit Card	73.56
WEX BANK – Chevron Credit Card	145.81
<b>TOTAL</b>	<b>\$40,495.29</b>

*ACO Budget:*

Hi Tech	3288.74
Inyo Mono Auto Body Shop	2752.06
Inyo Mono Auto Body Shop	917.71
<b>TOTAL</b>	<b>\$6,958.51</b>

Total Expenditures: \$57,684.84

Income from Amb billing: \$12,306.12

*Fund Balances: ACO \$78,104.16 Working \$166,336.57 Amb \$88,942.70 Wildland \$236,741.34*

A motion was made that the bills be paid with the correction of the Mission Janitorial invoice be taken solely out of the ambulance budget. Kerry would like to review the DWP invoices as the amounts due seem to be larger than expected with the installation of the solar systems. If there are questions Burger Solar should be contacted.

First: Kerry Koontz Second: Pete Schlieker All in favor.

**DEPARTMENTAL BUSINESS/ACTION ITEMS**

- EMT Reimbursement Increase:  
The EMT that is completing the "Notebook" or patient input should receive an increase in pay. This is due to the reasoning that it takes more time for reports to be completed and the person should be compensated for this. This person will be indicated as the primary caregiver in the computer and shall be the one to receive the pay of \$50 for that incident. A motion was made that this increase take effect on March 1, 2021.  
First: Kerry Koontz Second: Mike Carrington Abstaining: Pete Schlieker All in favor.
- Air Compressor:  
The awarding of the bidding for the air compressor, which has been salvaged, is awarded to Dave Calloway for a price of \$75.
- Locks  
Damon would like this to be returned to the March agenda as he is awaiting information.
- VPN for firehouse:  
Virtual Private Network – this will be used as a gateway to remote access to the firehouse computer system. This is a way to have safe remote access to all computers. Scott's recommendation is that we use a Windows Pro computer as a server. The computer will have an estimated cost of \$600 with a battery backup that will have an estimated cost of \$250. A motion was made that Scott will have a budget not to exceed \$1000 for this computer and battery backup.  
First: Kerry Koontz Second: Pete Schlieker All in favor.
- High Speed Internet:  
Stable internet would be a big advantage. The up's and down's of the system is causing problems with our computers, cameras, etc. Scott has been in contact with Frontier regarding the installation of a dedicated line with a bandwidth of 40 mg down and up. This will assist with downloads and uploads of information. The cost of this line would be \$320 per month. This includes a \$200 monthly discount. A possible funding source could be the Maddy Grant but we have had a request to wait until August if we want the Maddy Grant to assist with this. It can be a service that we use more quickly but the

Department will be fully responsible for the monthly payment until the Maddy Grant is funded. There will be no installation fee. More information will follow regarding a contract time limit. A motion was made that Scott Stoner pursue entering into a contract with Frontier for a stable high speed internet connection for \$320 per month with a 1 year contract. Scott was asked to move forward and not wait for the Maddy Grant funding.

First: Kerry Koontz Second: Mike Carrington All in favor.

- LED Lighting:  
Darren Pagenkopp of Pagenkopp Custom Construction has given a quote of \$2845 for the relighting, with LED lights, of the ambulance bay. A motion not to exceed \$3000 was made to replace the lighting.  
First: Pete Schlieker Second: Jeri Stout All in favor.
- VGA Grant  
Damon would like the Boards approval to apply for the VGA Grant as many of our SCBA bottles are nearing the end of their life span. This life span is 15 years or 3 hydro tests. If we do not receive this grant, we will need to purchase bottles in Sept/Oct. A motion was made that Damon proceed with the grant process.  
First: Kerry Koontz Second: Jeri Stout All in favor.
- SCBA Bottles:  
The purchase of new bottles could be as much as \$2000 per bottle. Damon has found a source for new bottles, but not "Scott" bottles, at a cost of approximately \$615 per bottle. This could be a budget item for next year.
- Hose Machine:  
Bishop would like us to help with the purchase of a 1" hose repair machine. A motion was made that we assist with this purchase not to exceed \$2000.  
First: Kerry Koontz Second: Jeri Stout All in favor.

## REPORTS

### Update from Chief:

- Mt View Fire:  
The repairs caused by the wind at the fire have been completed. One more submission needs to be completed for reimbursement. This should bring all equipment back in good repair. The funds should arrive soon.
- Wildland Overview:  
March is wildland fire month. Emphasis will be on training for wildland fires.
- Update 2315:  
The pump panel controller is being replaced. Several small repairs have been made or need to be made and should be done soon.
- Maddy Grant:  
The grant has been completed and receipts have been submitted.
- VFA Grant:  
The paperwork has been submitted and we are awaiting funding of the grant. COVID has made it hard to order and receive product so it has taken longer than expected.
- Forest Service MOU:  
Forest Service is trying to renegotiate their rates statewide. Inyo and Mono Counties are refusing to sign at this time. CAL OES is not promoting this renegotiation.

- **Drivers Training:**  
Big Pine and Bishop Fire Departments are developing a plan for drivers training for volunteers who would like to drive the engines. This will be designed for drivers that do not need a job related Class A or Class B license. The Department will cover the cost of the physical that will be required.
- **Information shared at the Chief's Meeting:**  
The State of California is now requiring inspections for schools, motels, hotels, high rises, etc. Big Pine has five businesses that will require this. Currently, Damon does not want to complete inspections as he would like to have the State complete the inspections and bill the business accordingly. There may also be a possibility that Bishop Fire may hire an inspector.

Update from the Assistant Chief

- None

Update from Commissioner Chairman Greg Bird

- None

Run Report:

	<b>MONTHLY TOTALS</b>	
	Fire Calls	3
	Service Calls	0
	Rescue	16
	Training	5
	Misc	0
	Good	0
	False	0
	Hazard	1
	Weather	0
	Explosion	0
	<b>YEARLY TOTAL</b>	<b>76</b>

There being no further business a motion was made that the meeting be adjourned.

First: Jeri Stout      Seconded: Kerry Koontz      All in favor.

Adjournment – Chairman Greg Bird adjourned the meeting at 8:04 PM

Submitted: Joan Dixon