

**BIG PINE FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
July 21, 2020**

Greg Bird called a meeting of the Board of Commissioners of the Big Pine Fire Protection District to order at 6:35PM on July 21, 2020. This meeting was **not** done by teleconference.

Commissioners present were Greg Bird, Mike Carrington, Kerry Koontz, Jeri Stout and Pete Schlieker. Chief Damon Carrington and Asst. Chief Dave Calloway were also present. Dave did not stay in attendance as there was an emergency call.

Approval of the minutes of June 16, 2020.

First: Kerry Koontz Second: Mike Carrington All in favor

Bills submitted for payment for the 19/20 fiscal year:

*Ambulance Fund*

Amazon	112.98
Amazon	177.71
Amazon	0
American Business Machines	9.21
BP Shell	32.00
Bishop Welding	87.50
Galls	249.09
Hi Country Mkt	221.45
Life Assist	125.50
TLV Services	2213.46
Union Bank	335.86
Victor Alcalá	253.00
<b>TOTAL</b>	<b>\$3,817.76</b>

*Fire Fund*

American Business Machines	9.20
Bills Appliance	514.75
BPCSD	131.60
Browns Supply	63.77
BP Shell	350.09
Cascade Fire Equipment	921.26
DWP	48.14
DWP	4.73
DWP	30.18
Dewey Pest	0
Eastern Sierra Propane	0
Frontier Comm	0
Hi Country Market	466.54
High Country Lumber	56.40
Kimball Midwest	660.49
LN Curtis	55.92
LN Curtis	182.10
Mojave Desert Htg and Cooling	490.00
SCE	12.05
Steve's Auto	94.68

TLV Services	43.05
Union Bank	223.44
TOTAL	\$4,358.39

Total Expenditures for 19/20 Fiscal Year \$8,176.15

Bills submitted for payment for the 20/21 fiscal year:

*Ambulance Fund*

Amazon	0
American Business Machines	22.00
BP Shell	0
Bishop Welding	0
Golden State Risk Management	13737.01
Hi Country Mkt	0
Suddenlink	535.92
Stryker – Maint. Agreement - 3of7 years	1844.14
TLV Services	0
Union Bank	152.49
TOTAL	\$16,291.56

*Fire Fund*

Amazon	445.55
Amazon	86.66
Amazon	158.34
American Business Machines	22.00
BPCSD	0
BP Shell	0
Cross Connections	495.33
DWP	0
DWP	0
Dewey Pest	0
Eastern Sierra Propane	0
Frontier Comm	178.13
Golden State Risk Management	25511.58
Hi Country Market	0
High Country Lumber	0
LN Curtis	0
SCE	0
Suddenlink	535.93
TLV Services	0
Union Bank	645.40
Wolfe Communications	285.75
TOTAL	\$28,364.67

Total Expenditures for 20/21 Fiscal Year \$44,656.23

Total Expenditures: \$52,830.38

Income from Amb billing: 3723.30

Fund Balances: ACO \$78,719.70 Working \$279,101.83 AMB \$81,367.35 Wildland \$92,957.36

A motion was made that the bills be paid.  
First: Kerry Koontz Second: Mike Carrington All in favor.

#### **DEPARTMENTAL BUSINESS/ACTION ITEMS**

- **Lights for Sierra 35 – Ambulance**  
Damon has received two quotes for the repair of the outside lights on the ambulance. BlackPoint quoted \$6402.33 and EVG quoted \$7762.70. It is felt that BlackPoint would benefit us as the ambulance would not have to leave the area for the repair. A motion was made to accept the quote from BlackPoint.  
First: Mike Carrington Second: Jeri Stout All in favor.
- **Review of compensation for Service Worker**  
A motion was made that we should compensate our Service Worker at the rate of \$70 per hour. This may make our position more favorable for someone to keep the position filled. This shall be reviewed at the January 2021 meeting.  
First: Kerry Koontz Second: Mike Carrington All in favor.
- **Replacement of Washer**  
A motion was made to replace the washer with an extractor washer. A quote was given by LN Curtis for the amount of \$5333.63. This washer will be used for brush and structure turnouts. Funds will be taken out of the wildland budget.  
First: Jeri Stout Second: Kerry Koontz All in favor.  
A motion was also made to purchase a warranty for this machine but not to exceed \$500 if possible.  
First: Jerri Stout Second: Pete Schlieker All in favor.
- **MOU for Type III Engine and Generator under the FEPP Program**  
A motion was made that we should adopt the resolution between the Big Pine Fire Protection District and US Forest Service for the FEPP Program.  
First: Kerry Koontz Second: Jeri Stout All in favor.
- **Insurance on Engines.**  
Golden State Risk Management asked for clarification from us regarding the coverage that we currently hold. Did the District want actual value OR replacement value? At this time, we have replacement value which makes the premium higher. It is felt that we should keep the replacement value policy. The policy will stand as is.
- **Review of Tribal Agreement**  
It is felt by the Board that County Counsel should be contacted to see what our options are with the current agreement. Greg Bird shall complete the necessary paperwork for them to review the current agreement.
- **Ambulance Billing for accounts sent to collections – uncollectable**  
At this time there are several outstanding bills that we cannot collect on as the “customers” are from another country. We have no way to collect. TLV would like a directive to write these off as losses to remove them from the uncollectable list. These charges are from the fire side of our billing services.
- **Stipend for coverage of Chief and Asst. Chief**  
This stipend will be paid when the Chief or Asst. Chief are out of the area and cannot respond. Damon is hoping that this will encourage a captain to take interest in becoming an Asst. Chief or

Chief when the positions become available. This will allow for training of the position. A motion was made that there will be a \$40 per day stipend, to be paid with turnouts.  
 First: Jeri Stout Second: Kerry Koontz. All in favor.

**REPORTS**

Update from Chief:

- The DVR has gone out on the outside camera system. The estimated cost is \$1192.35 for a four channel system or \$1431.56 for an 8 channel system. We shall be purchasing the 8 channel system to allow for expansion. This will be considered an emergency purchase and will be approve by the Board at the next meeting.
- The blood pressure machine on the ambulance is not working correctly. Damon has contacted the company and has been given instructions that may eliminate the problems. If the machine cannot be repaired a new one will be ordered as soon as possible. This will be considered an emergency purchase and will be approve by the Board at the next meeting.
- Several people associated with the Big Pine Fire Protection District and Jeff Tong of the US Forest Service have made the visit to the Marzano Peak repeater site. This is was done in hopes of the US Forest Service taking over the site and assuming all of the responsibility to keep it up and running.
- Damon reported that our ambulance has had a communication problem with Northern Inyo Hospital. A solution should occur soon.
- We have had three EMT’s come on board since the end of the class. They are in a restricted status until they pass their skills test.
- Place budget revisions on the agenda next month to accommodate placing funds into ACO. Make a transfer of \$100,000 from the operating budget and place in the ACO budget using object codes for safety ( \$20,000) and equipment (\$80,000).

Update from Asst. Chief:

- None

Update from Commissioner Greg Bird:

- Purchase Policy  
 A discussion was had regarding the creation of a better process to track our capital assets as this list will need to be created each year and this will need to include depreciation for each listed asset.
- It has been decided that the Board secretary shall check mail and email each day.

Run Report:

	<b>MONTHLY TOTALS</b>	
	Fire Calls	4
	Service Calls	0
	Rescue	21
	Training	6
	Misc	0
	Good	0
	False	0
	Hazard	1
	Weather	1
	Explosion	0
	<b>YEARLY TOTAL</b>	<b>187</b>

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Commissioners Meeting  
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There being no further business a motion was made that the meeting be adjourned.

First: Kerry Koontz      Seconded: Pete Schlieker      All in favor.

Adjournment: 8:24PM

Sincerely submitted

*Joanie*