

**BIG PINE FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
June 15, 2021**

Greg Bird called a meeting of the Board of Commissioners of the Big Pine Fire Protection District to order at 6:35PM on June 15, 2021.

Commissioners present were Greg Bird, Mike Carrington, Jeri Stout, Pete Schlieker and Kerry Koontz. Chief Damon Carrington was also present.

Approval of the minutes of May 18, 2021.

First: Jeri Stout Second: Pete Schlieker All in favor.

Bills submitted for payment:

Ambulance Budget:

American Business Machines	22.51
Big Pine Shell	81.52
Bishop Welding	87.50
Frontier Comm – Internet	186.66
Hi Country Mkt	86.08
Perry Motors	763.73
TOTAL	\$1,228.00

Fire Budget:

Amazon	99.49
American Business Machines	22.51
BPCSD	128.60
BP Shell	1251.29
DWP – 058 590 8433 (New Bldg.) 585908433 is the new bldg	0
DWP – 181 600 0000 (Kitchen - Solar) 1826000159 is the main bldg	66.91
DWP – 281 600 0000 (Kitchen - Siren) 2816000xxx is the siren	43.83
DWP – 381 600 0000 (Ambulance Bldg.) 3816000343 is ambulance bldg	72.52
Dewey Pest	0
EDD – State of CA	0
Eastern Sierra Propane	0
Frontier Comm	190.54
Frontier Comm – Internet	186.67
Hi Country Market	471.97
High Country Lumber	0
Mojave Desert Htg and Cooling	558.00
SCE	15.51
Steve’s Auto	3076.62
Union Bank	170.17
WEX BANK – Chevron Credit Card	0
TOTAL	\$6,354.63

Wildland Budget:

LN Curtis	1931.58
LN Curtis	204.67
TOTAL	\$2,136.25

Total Expenditures: \$9718.88

Income from Amb billing: \$5,161.47

Fund Balances: ACO \$77,344 Working \$253,986 Amb \$85,246 Wildland \$363,485

A motion was made that the bills be paid.

First: Jeri Stout Second: Kerry Koontz All in favor.

DEPARTMENTAL BUSINESS/ACTION ITEMS

- Resolutions:

Resolution – Forest Service

Board Resolution: #06152021

Rate Policy:

The hourly rates that are charged by the Big Pine Fire Protection District for accidents and other fire related calls are the same rates that are charged members of our community, the United States Forest Service (USFS) and the Bureau of Land Management (BLM) for the same or similar services.

First: Jeri Stout Second: Pete Schlieker All in favor.

Resolution – Labor/Pay Policy

Board Resolution: #06152021(A)

Labor Policy:

The hourly rates that we charge the United States Forest Service (USFS) and the Bureau of Land Management (BLM) for personnel are the same rates that are paid out to our employees on an hourly basis.

First: Jeri Stout Second: Kerry Koontz All in favor.

- New hourly rates have been established for firemen reimbursement through the new CFFA Rate schedule. New amounts are as follows: Firemen: \$35.78 per hour Chief \$43.10 Asst. Chief \$43.10 All hourly rates are to include workers comp and unemployment insurance. These rates shall be reviewed each year upon receiving notice of rate changes.
- Bids for Parking Lot Survey
Greg Bird distributed information that he and Mike Carrington have been compiling to create an action plan for the re-paving of the parking lot. A special meeting will be held when this information is complete and the bid packets are ready for distribution. Bid packets will be distributed upon a mandatory walk thru, which will be announced at a later date.
- Review of Conflict of Interest Code
After a review of information included in our Conflict of Interest Code is it felt that no changes are needed.
First: Jeri Stout Second: Mike Carrington All in favor.

REPORTS

Update from Chief:

- New #5:

The foam has been repaired on new #5. This truck also has warranty work that is needed and Damon

feels that we need to take it to the Ridgecrest Ford Dealership for this repair. Damon will have a fire person take it down for the repair.

- Emergency Calls:
Our numbers are still on the increase.
- Trainings:
The trainings with Bishop Fire Dept. went well and Damon is looking forward for the planning of next year. Damon would like to purchase a "forceable door entry" training prop in the future.
- Bishop Fireworks:
Damon would like to send one or two trucks to the Bishop City Park for the July 4th fireworks show.
- Drivers Training Program:
At this time there is six drivers that are interested in the program.
- Locks:
The locks will be ordered on July 1, 2021 as this will be a new fiscal year.
- A new refrigerator will be ordered for the wild land bay after the beginning of the new fiscal year.
- The new LED lighting in the wild land bay will be completed in July.
- Hi Tech will be here in July or August for pump testing.

Update from the Assistant Chief

- None

Update from Commissioner Chairman Greg Bird

- Greg has been working on our audit information that will need to be completed by July 2022. He is locating depreciation tables that will reflect the property that we have so that we can depreciate it properly.
- Pete Schlieker brought it to the attention of the Board that this is the District's 75th anniversary. Planning of the event was turned over to him and more information will follow at the July meeting.

Run Report:

	MONTHLY TOTALS	
	Fire Calls	7
	Service Calls	1
	Rescue	16
	Training	5
	Misc	0
	Good	0
	False	1
	Hazard	0
	Weather	0
	Explosion	0
	YEARLY TOTAL	216

There being no further business a motion was made that the meeting be adjourned.

First: Mike Carrington Seconded: Kerry Koontz All in favor.

Adjournment – Chairman Greg Bird adjourned the meeting at 8:18 PM

Submitted: Joan Dixon