

**BIG PINE FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
September 21, 2021**

Greg Bird called a meeting of the Board of Commissioners of the Big Pine Fire Protection District to order at 6:37PM on September 21, 2021.

Commissioners present were Greg Bird, Mike Carrington, Jeri Stout, Pete Schlieker and Kerry Koontz. Chief Damon Carrington was also present.

Approval of the minutes of August 17, 2021.  
First: Jeri Stout Second: Mike Carrington All in favor.

Bills submitted for payment:

*Ambulance Budget:*

American Business Machines	26.09
Bishop Welding - June	87.50
Bishop Welding - August	87.50
Bishop Welding - September	87.50
Bonneville Comm Solutions	185.50
Hi Country Mkt	167.65
Frontier – Internet - Aug/Sept	324.52
TLV Services	2569.38
<b>TOTAL</b>	<b>\$3,535.64</b>

*Fire Budget:*

Absolute Safety Training	300.00
American Business Machines	26.10
BP Community Serv Dist	146.60
Cascade Fire Equipment	326.41
Cross Connections	211.00
Cross Connections	361.49
Damon Carrington – Brush Fire Meals	39.29
DWP – 058 590 8433 (Bldg. #3) 585908433	1.38
DWP – 181 600 0000 (Bldg. #1) 1826000159	49.14
DWP – 281 600 0000 (Siren) 2816000xxx	44.55
DWP – 381 600 0000 (Bldg. #2) 3816000343	116.16
Follett Products – Ice Machine	6338.50
Frontier Communications	191.56
Frontier – Internet - Aug/Sept	324.53
Hi Country Mkt	261.09
High Country Lumber	10.58
High Country Lumber	978.74
KIBS	300.00
Kimball Midwest	406.15
Kimball Midwest	87.53
LN Curtis	600.00

MES	167.85
Mr. K's Automotive	385.00
Quill	17.90
SCE	15.20
Silver State International	75.71
Silver State International	454.24
Silver State International	384.93
Steve's Auto	893.96
Streamline	100.00
TLV Services	351.61
Union Bank	2386.60
WEX BANK – Chevron Credit Card	829.74
<b>TOTAL</b>	<b>17,183.54</b>

*Wildland Budget:*

Silver State International	12500.01
<b>TOTAL</b>	<b>12500.01</b>

Total Expenditures: \$33,219.19

Income from Amb billing: \$7,360.16

Income from Fire billing: \$900

*Fund Balances: ACO \$168,388.87 Working \$112,618.99 Amb \$83,168.21 Wildland \$ 297,872.44*

A motion was made that the bills be paid.

First: Jeri Stout Second: Pete Schlieker All in favor.

**DEPARTMENTAL BUSINESS/ACTION ITEMS**

- CalFire Resolution  
A motion was made to adopt Resolution 2021-01 to allow us to accept the CalFire Grant in the amount of \$11,145 with Greg Bird signing as chairman.  
First: Jeri Stout Second: Kerry Koontz All in favor.
- California Fire Foundation Grant  
We have received a \$10,000 Foundation Grant that will be placed into our Wildland budget. Damon would like to order two drones with these funds.  
First: Jeri Stout Second: Kerry Koontz All in favor.
- Parking lot  
The District has received one proposal for the parking lot site engineering project. This proposal was from Eastern Sierra Engineering in the amount of \$31,170. The proposal includes, but not limited to, the survey, soil testing, and rough draft and final draft of a design. The proposal shall be reviewed by Inyo County – County Counsel for correctness.  
First: Kerry Koontz Second: Jeri Stout All in favor.

**REPORTS**

Update from Chief:

- Due to the response from the Department to the brush fires in the state, the family BBQ shall be held at a later date .
- No update on tires for 2312.
- We have received notification that we have been awarded a FEMA mini grant. This grant shall be used to replace SCBA bottles. There are several bottles that are in need of the required hydro testing. Precision Hydro Testing will come to the firehouse to complete the testing of these bottles.

- The oil separator has failed in truck #3. This repair has been made by our current mechanic and one other mechanic as this was a two-person job. This truck has since responded to the KNP Complex fire.
- Truck #7 has responded to the Caldor Fire and has done very well with the repair of the transfer case being complete.
- Damon feels that we need to support other communities and departments that are in need of our help as long as we have the people and equipment to respond.
- The donation of the side by side by the Inyo County Sheriff's Department should be happening soon.
- A discussion was had regarding open house. It is felt that with the increase in COVID-19 cases we should not hold any kind of gathering. The fire prevention activities should still happen in the school setting. Damon shall let Sam Bumgarner know this decision.

Update from Commissioner Chairman Greg Bird

- Christy Martindale has reviewed an updated version of our depreciation table. She has asked us to complete the depreciation table in a straight-line format. This shall be done and resubmitted to her.
- The locks are complete, and Damon shall order one more handle to have on hand as a spare.

Commissioner Kerry Koontz

Kerry has been working with the Department of Water and Power to understand our power bills. With the installation of the solar system the invoices are very difficult to read. It has been determined that we are generating electricity and that they system is working correctly.

Commissioner Pete Schlieker

Pete brought several t-shirt designs that were created by the students at Big Pine High School. The Board reviewed the designs and selected three. The Board would like the selection to be created into a screened t-shirt and sold to the public in support of the fire department.

Run Report:

	<b>MONTHLY TOTALS</b>	
	Fire Calls	3
	Service Calls	0
	Rescue	16
	Training	4
	Misc	2
	Good	0
	False	0
	Hazard	0
	Weather	0
	Explosion	0
	<b>YEARLY TOTAL</b>	<b>273</b>

There being no further business a motion was made that the meeting be adjourned.

First: Kerry Koontz      Seconded: Jeri Stout      All in favor.

Adjournment – Chairman Greg Bird adjourned the meeting at 8:44 PM

Submitted: Joan Dixon