

**BIG PINE FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
March 17, 2020**

Greg Bird called a meeting of the Board of Commissioners of the Big Pine Fire Protection District to order at 6:37PM on March 17, 2020. This meeting was held by teleconference due to the Covid – 19 virus and the agenda amended on March 14, 2020 stating this.

Members present at the firehouse were Chief Damon Carrington and computer technician Scott Stoner and Commissioner Pete Schlieker. Greg Bird, Mike Carrington, Kerry Koontz, and Jeri Stout attended by phone.

Approval of the minutes of February 18, 2019.

First: Kerry Koontz Second: Jeri Stout All in favor.

Bills submitted for payments:

Ambulance Fund

Amazon	195.23
Amazon	0
American Business Machines	20.46
BP Shell - March	44.99
Bishop Welding	87.50
Bishop Welding	218.94
Hi Country Mkt	114.75
Kyle Hayes – Drug test for EMT	42.00
Life Assist	1760.02
Toiyable Indian Health Project - Overpayment	284.58
Union Bank	0
TOTAL	\$2,768.47

Fire Fund

Amazon	41.48
Amazon	741.24
American Business Machines	20.47
BPCSD	0
Bills Appliance	42.02
BP Shell - Feb	517.86
BP Shell – March	357.97
Britts Diesel	3964.21
DWP	136.00
Cascade Fire Equip	24.76
Cross Connections	6454.34
Dewey Pest	0
Eastern Sierra Propane	285.13
Eastern Sierra Propane	176.96
Eastern Sierra Propane	0
Frontier Comm	175.56
Hi Country Market	394.50
High Country Lumber	156.14
Inyo Co. Health& Human Serv.	558.00
Inyo Co. Waste Management	6.50
Inyo County Treasury	24217.14

LN Curtis	204.13
SCE	11.95
Steve's Auto	31.96
TLV Services	0
Union Bank	0
WEX Bank – Chevron Card	69.32
TOTAL	\$38,587.64

Total Expenditures: \$41,356.11

Income from Amb billing: \$6718.36

Fund Balances: ACO \$ WORKING \$ AMB \$ Wildland \$

Damon questioned the invoice received by the Inyo County Treasurer Office as the amount seems to be incorrect. The payment shall be withheld until clarification is made. Joanie shall contact the Board before payment is processed.

A motion was made that the bills be paid but NOT include the Inyo County Treasury Office for the Bridge Loan.

First: Jeri Stout Second: Pete Schlieker All in favor.

DEPARTMENTAL BUSINESS/ACTION ITEMS

- Kerry Koontz has ordered 20 appreciation plaques at a cost of \$11 each. Gary Hampton of Pintail shall be contacting Joanie for details on invoicing.
- The Board has reviewed our Conflict of Interest Code as required by government code Section 87306-5 and have determined that no changes are needed at this time. A motion was made that the code be accepted as written.
First: Kerry Koontz Second: Mike Carrington All in favor.
- Damon has been directed by the Board to move forward with pricing and possible installation of an electric/timed gate at the rear entrance of the firehouse parking lot. We are seeing an increase of traffic through our driveways of unknown vehicles and pedestrians. This is causing a concern because of the recent theft of radios. More information will follow in April.
- Scott Stoner, our technical staff, gave a brief description on security cameras for the interior of the buildings and their cost. He feels this would be a good addition to our security. A motion was made giving Scott \$4000 to proceed with the purchase of cameras along with the necessary equipment to make it an inhouse system.
First: Kerry Koontz Second: Jeri Stout All in favor.

REPORTS

Update from Chief:

- The theft of four radios is under investigation by the Inyo County Sheriff's Department.
- The EMT class is still moving forward but at different locations with the Covid – 19 virus.
- The weather station has been installed and Damon is hoping to put a link on our District web site for community use.
- Dave Calloway is out of town for a medical emergency with no return date known. At this time we have no EMT's to respond during the day. CalFire has agreed to be on standby from 10-4 daily to assist with this problem. Bishop Fire has also offered their assistance.
- Damon has been given direction on how to respond to an emergency scene with the Covid-19 virus. He has passed this information on to all members of our department.
- The CalFire Grant was opened today. Work shall begin to complete the application and apply.
- Damon believes that we should begin to include funding for new door locks in our yearly budget as these locks and software can no longer be supported. This could be an expensive item in our budget.

Update from Asst. Chief:

- None

Update from Commissioner Greg Bird:

- None

Run Report:

Fire Calls	1
Service Calls	0
Rescue	13
Training	10
Misc	0
Good	0
False	1
Hazard	1
Weather	0
Explosion	0
TOTAL FOR YR	86

There being no further business a motion was made that the meeting be adjourned.

First: Jeri Stout Seconded: Mike Carrington All in favor.

Adjournment: 7:12PM

Sincerely submitted

Joanie