

**BIG PINE FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
August 17, 2021**

Greg Bird called a meeting of the Board of Commissioners of the Big Pine Fire Protection District to order at 6:30PM on August 17, 2021.

Commissioners present were Greg Bird, Mike Carrington, Jeri Stout, Pete Schlieker and Kerry Koontz. Chief Damon Carrington was also present.

Approval of the minutes of July 20, 2021.

First: Jeri Stout Second: Kerry Koontz All in favor.

Bills submitted for payment:

For 20/21 Budget Year

Ambulance Budget:

Big Pine Shell	197.83
County of Inyo – Audit	153.29
OverPayment Recovery	1815.54
TOTAL	\$2,166.66

Fire Budget:

A Patterson	13.66
Cranes Waste Oil	265.00
BP Shell	1352.13
County of Inyo – Audit	784.47
Dusty Johnson	11.40
Sudden Link	62.55
TOTAL	\$2,489.21

Total Expenditures: \$4655.87

For 21/22 Budget Year

Ambulance Budget:

Amazon	150.82
Amazon	31.58
American Business Machines	26.09
Bishop Welding	87.50
Frontier Communications – Internet	0
Hi Country Mkt	275.43
Penguin Management	1068.00
Stryker	1844.14
TOTAL	\$3,483.56

Fire Budget:

AirMedicare Network	1906.00
Allen’s Garage Door	125.00
Alpine Paint	101.74
Amazon	75.76
Amazon	497.79
Amazon	160.36
American Business Machines	26.10

Bishop Locksmith	150.00
Coppertop BBQ	293.06
Cross Connections	171.10
DWP – 058 590 8433 (Bldg. #3) 585908433	30.53
DWP – 181 600 0000 (Bldg. #1) 1826000159 2 INVOICES	105.60
DWP – 281 600 0000 (Siren) 2816000xxx	44.90
DWP – 381 600 0000 (Bldg. #2) 3816000343 2 INVOICES	237.02
Dewey	90.00
Frontier Communications	191.83
Hi Country Mkt	354.94
Hi Tech EVS	543.56
Inyo Register	206.50
Kimball Midwest	317.98
MES	1468.79
SCE	14.74
SilverState International	115.98
SilverState International	2519.96
Steve's Auto – TOOL ACCOUNT	263.49
Steve's Auto	1241.20
Streamline – Web Site	100.00
Union Bank	2298.97
WEX BANK – Chevron Credit Card	492.49
TOTAL	\$14,145.39

Total Expenditures: \$17,628.95

Income from Amb billing: \$11,893.14

Income from Fire Billing: \$ 0

Fund Balances: ACO \$68,388.87 Working \$229133.83 Amb \$77,884.12 Wildland \$ 336,410.05

A motion was made that the bills be paid.

First: Jeri Stout Second: Pete Schlieker All in favor.

Kerry Koontz is concerned about the lack of information on our DWP invoices in regards to our solar electricity. He will be contacting the Department of Water and Power and possibly Burger Solar for more information.

DEPARTMENTAL BUSINESS/ACTION ITEMS

- The new ice machine has been ordered through Follett Industries by Scott Stoner. Estimated cost is \$5689.21. A motion was made to accept and move forward with this purchase as this is a necessary emergency item.
First: Kerry Koontz Second: Jeri Stout All in favor.
- The tires on truck #2312 are in need of replacement at an estimated cost of \$5000. Damon will move forward with this purchase and shall not exceed \$5000.
First: Jeri Stout Second: Pete Schlieker All in favor.
- There has been no award notice on the CalFire Grant. No action needed.
- The Wildland budget #830501 will need to be increased by \$300,000 making the total budget amount \$356,462 . We would also like to move \$100,000 from our operating budget into the ACO budget.
First: Kerry Koontz Second: Jeri Stout All in favor.

REPORTS

Update from Chief:

- #7 is back in Big Pine and in service. Transfer case repair complete.
- #5 has been down to the dealership in Ridgecrest. Repair complete.
- #8 needs a front axle seal repair. Mr. K's Automotive tried to repair but was unable to complete the repair so it will be taken out of town to be done. We will receive an invoice for the work that was completed.
- #3 has oil in the antifreeze. This is something that the new mechanic has found in his preventative maintenance inspection. Damon is pleased with the new mechanic as he takes special care to inspect each truck slowly and methodically.
- The California Fire Foundation Grant has been completed and the funds should arrive shortly.
- The AlertWildfire cameras are not working at this time as the batteries are no longer working. It is hoped that the repair can be made sometime in October.
- The refrigerator is in and the new computers are here.
- The Big Pine Volunteer Fire Department will be having a family picnic/BBQ at Mendenhall Park on Saturday September 12th at 4 PM. All are invited and expected to attend.

Update from Commissioner Chairman Greg Bird

- Greg has presented an example of our capital asset list, which includes depreciation, to Christy Martindale of the Inyo County Auditors office for her review. We will complete if they are satisfied
- The parking lot walk through occurred on Tuesday, August 17, 2021. One bid packet was distributed to Daniel Sandoval of Eastern Sierra Engineering. This will be due by September 14th for review on September 21st.
- The new locks are installed on all the doors but two (2). Greg hopes to be done by the end of the week. Greg and Damon expressed an interest in ordering parts to have on hand.

Commissioner Kerry Koontz

- Kerry asked for clarification on the request for a credit card. The limit on our current card has been increased to \$10,000. He was directed to seek out another credit card for us with a \$10,000 limit. It is thought that Alta One could be an option.
- Commissioner Pete Schlieker
Pete discussed different sized banners along with T-Shirts that could be sold. He will share the information with Greg and they will move forward quickly as they would like to coordinate this with Fire Prevention Week in October.

Run Report:

	MONTHLY TOTALS	
	Fire Calls	4
	Service Calls	0
	Rescue	20
	Training	4
	Misc	3
	Good	0
	False	1
	Hazard	0
	Weather	0
	Explosion	0
	YEARLY TOTAL	248

There being no further business a motion was made that the meeting be adjourned.

First: Mike Carrington Seconded: Jeri Stout All in favor.

Adjournment – Chairman Greg Bird adjourned the meeting at 8:01 PM

Submitted: Joan Dixon