

**BIG PINE FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
March 17, 2026**

Loralee Mairs called a meeting of the Board of Commissioners of the Big Pine Fire Protection District to order at 6:30PM on March 17, 2026.

Commissioners present: Loralee Mairs, Pete Schlieker and Kerry Koontz and Brian Howard.
Absent: None

Chief Damon Carrington, Joanie Dixon, Paul Huette, Kevin Grevenkamp, Ryan Carrington, Dave Schlieker from the Big Pine Fire Department and Callie Peek were also present.

Approval of the minutes on February 17, 2026
First: Brian Howard Second: Pete Schlieker All in favor.

Bills submitted for payment:

Ambulance Budget:

American Business Machines	17.05
Health Net	207.31
Health Net	103.57
High Country Market	114.01
High Country Market	22.50
Hungry Pig In Big Pine - BP 76	0.00
Linde Gas & Equipment Inc.	186.49
LN Curtis	552.95
VISA – Oak Valley Community Bank - #9652	0.00
VISA – Oak Valley Community Bank - #9611	162.00
VISA – Oak Valley Community Bank - #9660	0.00
VISA – Oak Valley Community Bank - #0866 - Grant	2,160.58
WEX BANK – Chevron Credit Card	0.00
TOTAL	\$3,526.46

Fire Budget:

Amazon	32.30
Amazon	31.02
Amazon	920.13
American Business Machines	17.06
AT&T Mobility	112.01
Big Pine CSD Water	0.00
Bishop Waste Disposal	37.44
Brown's Supply	60.62
Dewey Pest Control	0.00
DWP – 058 590 8433 (Bldg. #3 Structure Bay) 585908433	.03
DWP – 181 600 0000 (Bldg. #1 Meeting Room) 1826000159	214.80
DWP – 281 600 0000 (Siren) 2816000xxx	46.44

DWP – 381 600 0000 (Bldg. #2 Wildland Bay) 3816000343	172.24
Eastern Sierra Propane	603.81
Frontier Communications – (760)938-2444	239.29
Frontier Communications – (706)938-2600	177.46
High Country Lumber	83.25
High Country Market	427.85
High Country Market	361.37
Hungry Pig In Big Pine - BP 76	0.00
Landscape Solutions	1,000.00
LN Curtis	552.94
LN Curtis	26,937.50
LN Curtis – CalFire Grant	473.99
Optimum	76.00
SCE	16.29
Steve’s Auto Parts	34.76
Streamline	209.30
Streamline - DocAccess	50.00
The Grasshopper	0.00
VISA – Oak Valley Community Bank - #9652	0.00
VISA – Oak Valley Community Bank - #9611	54.32
VISA – Oak Valley Community Bank - #9660	0.00
VISA – Oak Valley Community Bank - #0866	1,064.60
WEX BANK – Chevron Credit Card	60.27
TOTAL	\$34,067.09

Wildland Budget:

Hungry Pig In Big Pine- BP 76	0.00
VISA – Oak Valley Community Bank - #9652	63.14
VISA – Oak Valley Community Bank - #9611	0.00
VISA – Oak Valley Community Bank - #9660	0.00
VISA – Oak Valley Community Bank - #0866	0.00
WEX BANK – Chevron Credit Card	0.00
TOTAL	\$ 63.14

Total Expenditures: \$ 37,656.69

Income from Fire billing: \$18,616.04

- 2/25/26 Repeater: \$3,000.00
- 3/11/26 CalFire Grant #1: \$15,616.04

Income from Amb billing: \$7,444.24

- 2/20/26 Services: \$7,444.24

Income from Wildland: \$243,996.85

- 2/18/26 Gifford Fire: \$243,996.85

Fund Balances as of March 17, 2026

ACO \$293,692.00 Operating \$222,883.00 Amb \$146,278.00 Wildland \$1,359,845.00 **TOTAL \$2,022,698.00**

Motion to pay the bills submitted:

First: Kerry Koontz Second: Brian Howard All in favor

CLOSED SESSION

Closed session: 6:43 PM.

Returned to open session: 6:58 PM

- Personnel issues were discussed. No action was taken during closed session.

DEPARTMENTAL BUSINESS/ACTION ITEMS

- Resignation of Chairmen
Correction of "resignation of Chairmen" on agenda for March 13th to resignation of Commissioner Board Member. The resignation of Greg Bird was accepted. The Board of Commissioners would like to thank Greg for his years of service, and a job well done.
A motion was made to accept the resignation of Greg Bird.
First: Brian Howard Second: Kerry Koontz All in favor.
- Appointment of new Chairmen
No action necessary as appointment was made in February.
- Audit Expense
Estimated cost for the 23/24 and 24/25 fiscal years to be \$19,074.02. Fiscal years 25/26 through 26/27 not included, pending calculation of expenditures.
A motion was made to approve payment to the Auditors for special district audit services. Not to exceed \$20,000.00
Motion for approval:
First: Brian Howard Second: Kerry Koontz All in favor.
- Deputy Fire Chief Job Description
Board approved job description with the addition of a cover sheet.
A motion was made to accept the job description
Motion for approval:
First: Brian Howard Second: Pete Schlieker All in favor.

REPORTS

Update from the Chief

- The new National Emergency Response Information System – NERIS is working well.
- We have received all wildland fire payments, other than \$2800 for parts incurred on wildland fire.
- Chargers for handhelds have been ordered.
- No updates on HME engine. Inspection to be done the second week of May 2026.
- No new updates on BME engine.
- The rack on the side x side has been installed. We will be purchasing a mount for the antenna.
- The garage door on bay one was not closing all the way. No repair will be done at this time.
- All other bay garage doors were inspected. South door needs repair.
- Reminder to all personnel to wear the proper PPE to every call.
- A wildland training was held on March 14th at Bernasconi Camp. CalFire brought the Black Hawk helicopter. Crews went on a hike, did sand table exercises to go over scenarios and learned about shelters. 27 of our firefighters attended this training.
- A letter to Stan Nelson was sent to express appreciation for the help with the training and for providing an engine to cover local calls.
- Regarding the letter written about the concern of the lowering of the FEMA rates, over 200 counties signed the letter when the Inyo County Board members went to Washington DC.
- San Bernadino County Fire will do Rescue 42 training for the department.
- SCBA machine is fully installed and works well.
- A quote was received from Danny's Electric to replace the fluorescent lighting in structure bay with LED lighting. Estimated cost is \$6,000.00
- Our PIO Lisa Cox was utilized during the wildland training, by getting photos and videos to be used on the social media page.

Update from the Assistant Chief

- None.

Update from Commissioner Chairman Lorelee Mairs

- None

Update from Commissioner Brian Howard

- Proposed to have future Commissioners' meetings be held at 5:30 PM.
Other members agreed to change the time of the meetings to the third Tuesday of each month at 5:30 PM.

PUBLIC

- None

Run Report

	MONTHLY TOTALS	
	Fire Calls	0
	Medical	7
	Fire & Medical	2
	Service Calls	0
	Training	5
	Misc.	0
	Good	0
	False	0
	Hazard	1
	Weather	0
	Explosion	0
	YEARLY TOTAL	68

There being no further business, a motion was made that the meeting be adjourned.

First: Brian Howard Seconded: Kerry Koontz All in favor.

Adjournment – Lorelee Mairs adjourned the meeting at 7:32PM

Submitted – Nicole West, Secretary