

**BIG PINE FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
May 18, 2021**

Greg Bird called a meeting of the Board of Commissioners of the Big Pine Fire Protection District to order at 6:30PM on May 18, 2021.

Commissioners present were Greg Bird, Mike Carrington, Jeri Stout, Pete Schlieker and Kerry Koontz. Chief Damon Carrington was also present.

Approval of the minutes of April 20, 2021 and April 21, 2021.
First: Jeri Stout Second: Kerry Koontz All in favor.

Bills submitted for payment:

Ambulance Budget:

American Business Machines	22.51
Bishop Welding	87.50
Creative Image	127.95
Hi Country Mkt	206.12
Inyo Co. Treasury	6011.13
Medicare Part B – REFUND OVERPAYMENT	222.69
Overpayment Recovery	97.27
Stryker Sales Corp	4969.32
Zoll	452.73
TOTAL	\$12,197.22

Fire Budget:

Amazon	81.73
American Business Machines	22.51
BPCSD	0
Creative Image	127.96
DWP – 058 590 8433 (New Bldg.)	0
DWP – 181 600 0000 (Kitchen - Solar)	0
DWP – 281 600 0000 (Kitchen - Siren)	43.81
DWP – 381 600 0000 (Ambulance Bldg.)	201.37
Dewey Pest	87.00
EDD – State of CA	88.00
Eastern Sierra Propane	0
Frontier Comm	191.78
Hi Country Market	321.19
High Country Lumber	0
Inyo County Treasury	6011.14
SCE	14.14
Steve's Auto	167.83
Union Bank	74.43
WEX BANK – Chevron Credit Card	0
TOTAL	\$7,432.89

Wildland Budget:

LN Curtis	1018.24
TOTAL	\$1,018.24

Total Expenditures: \$20648.35
Income from Amb billing: \$14,975.97

Fund Balances: ACO \$77,333.70 Working \$265,198.72 Amb \$81,616.84 Wildland \$315,908.95

A motion was made that the bills be paid.
First: Kerry Koontz Second: Mike Carrington All in favor.

DEPARTMENTAL BUSINESS/ACTION ITEMS

- **2021/2022 Budgets:**
The following budgets shall be adopted for the 21/22 fiscal years:

830001 – Fire	Revenue: \$301,019	Expenditures: \$300,000
830003 - Amb	Revenue: \$ 58,985	Expenditures: \$109,600
830101 – ACO	Revenue: \$0	Expenditures: \$77,383.70
830501 – Wildland	Revenue: \$100,000	Expenditures: \$60,635.00

Budget breakdowns will be attached for accounting purposes for the auditors office.
First: Kerry Koontz Second: Jeri Stout All in favor.
- **New Work Release Form:**
Damon would like the Board to update the policy on returning to service after an injury. This policy will be placed on letterhead, signed by the Chairman, and posted in the radio room. All are in agreement with the posting of this policy.
- **Forest Service Agreement:**
Please place on June agenda for possible approval. Also, review of hourly rate by the Board.
- **Alert Wildfire Camera's:**
A motion was made to accept the MOU between the Regents of the University of CA, Scripps Institution of Oceanography and Big Pine Fire Department for the installation of camera's for wildland fire use.
First: Jeri Stout Second: Kerry Koontz All in favor.
- The Board requested that on the DWP invoices – the meters should be labeled so that the location of each meter is noted. This will help in the identification for billing purposes.
- The CalFire Foundation grant has been applied to. The grant amount requested is \$15,000 to purchase helmets and misc. items.

REPORTS

Update from Chief:

- **Safety Training:**
On June 2nd, 3rd, and 4th there will be training for car and dumpster fires. Bishop will invoice us for the cost of this class.
- **Door Locks:**
A credit application has been completed and the order is waiting for the July 1 deadline. The estimated cost is \$7000.
- **Emergency Calls:**
Our numbers are still on the increase. We have had several calls that have been tough on our EMT's but they seem to be handling things OK.
- **Sierra 35:**
The ambulance as had transmission difficulty. Perry Motors has made the repair and it is back in service. Symons Ambulance Service allowed us to use one of their ambulances during this time. It is felt that we should show our appreciation by presenting a plaque and a gift certificate from Two Brothers Pizza for his

staff and/or family.

- Bishop will be presenting fireworks on July 4th at the Bishop City Park.
- Campfires may be a problem this summer with all of the campers. Campfire permits will be required.

Update from the Assistant Chief

- None

Update from Commissioner Chairman Greg Bird

- The parking lot is in bad shape and he would like to take steps to make the repairs or replacement. It is believed that a survey needs to be completed so that we can make a sound decision on what needs to be done. Greg has been asked to make inquiries about who could do this survey. He will keep the Board updated through email.

Run Report:

	MONTHLY TOTALS	
	Fire Calls	5
	Service Calls	0
	Rescue	24
	Training	3
	Misc	1
	Good	0
	False	0
	Hazard	0
	Weather	0
	Explosion	0
	YEARLY TOTAL	162

There being no further business a motion was made that the meeting be adjourned.

First: Jeri Stout Seconded: Pete Schlieker All in favor.

Adjournment – Chairman Greg Bird adjourned the meeting at 7:58 PM

Submitted: Joan Dixon