

**BIG PINE FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
August 18, 2026**

Loralee Mairs called a meeting of the Board of Commissioners of the Big Pine Fire Protection District to order at 5:30 PM on August 18, 2026.

Commissioners present: Loralee Mairs, Callie Peek, Kerry Koontz and Pete Schlieker
Absent: Brian Howard

Chief Damon Carrington, Ryan Carrington and Kyle Hayes from the Big Pine Fire Department and Matt Otten from the Big Pine Civic Club were also present.

Approval of the minutes of July 21, 2026

First: Callie Peek Second: Kerry Koontz All in favor, with correction to Commissioners present.

Bills submitted for payment:

Fiscal Year 25/26

Ambulance Budget:

Hi Country Market (Merch)	\$	10.00
Hi Country Market (Fuel)	\$	395.39
Total:	\$	405.39

Fire Budget:

Brown's Supply	\$	438.25
Hi Country Market (Merch)	\$	79.50
Hi Country Market (Fuel)	\$	1,343.42
Total:	\$	1,861.17

Wildland Budget:

No Wildland costs for 25/26	\$	-
Total:	\$	-

ACO Budget:

No ACO costs for 25/26	\$	-
Total:	\$	-
Total Expenditures:	\$	2,266.56
Income from Fire Billing:		
Income from Amb Billing:		
Income from Wildland:		
	\$	-

Fiscal Year 26/27

Ambulance Budget:

American Business Machines	\$	15.86
Amazon	\$	249.57
Damon Carrington	\$	1,372.03
Linde Gas & Equipment Inc.	\$	195.21
VISA - Oak Valley Community Bank - #9652	\$	-
VISA - Oak Valley Community Bank - #9611	\$	-
VISA- Oak Valley Community Bank - #9660	\$	-
VISA - Oak Valley Community Bank - #0866	\$	642.00
WEX Bank - Chevron Credit Card	\$	-
Total:	\$	2,474.67

Fire Budget:

Amazon	\$	504.83
Amazon	\$	152.20
American Business Machines	\$	15.86
Amerigas	\$	1,168.94
Big Pine CSD Water	\$	142.11
Bishop Waste Disposal	\$	37.44
Blizzard Fire Protection (Annual extinguisher inspections)	\$	582.00
CivicPlus LLC (Streamline)	\$	209.30
Dewey Pest Control	\$	129.00
DWP-058 590 8433 (Bldg. #3 Structure Bay) 585908433	\$	-
DWP-181 600 0000 (Bldg. #1 Meeting Room) 1826000159	\$	188.22
DWP-281 600 0000 (Siren) 2816000xxx	\$	47.23
DWP-381 6000000 (Bldg. #2 Wildland Bay) 3816000343	\$	247.97
Frontier Communications - (760)938-2444	\$	-
Frontier Communications - (760)938-2600	\$	-
Kimball Midwest	\$	815.13
LaserLight Engravers	\$	132.61
LN Curtis	\$	46.11
Optimum	\$	77.00
SCE	\$	15.54
The Grasshopper - James Gray	\$	240.00
VISA - Oak Valley Community Bank - #9652	\$	-
VISA - Oak Valley Community Bank - #9611	\$	186.66
VISA- Oak Valley Community Bank - #9660	\$	-
VISA - Oak Valley Community Bank - #0866	\$	2,404.46
WEX BANK - Chevron Credit Card	\$	577.30
Total:	\$	7,919.91

Wildland Budget:

Amazon	\$	868.45
LN Curtis	\$	659.39
LN Curtis	\$	1,310.79
Payroll	\$	21,625.70
Stansberry Welding and Fabrication LLC (mounting racks 2314)	\$	2,840.00
VISA - Oak Valley Community Bank - #9652	\$	118.03
VISA - Oak Valley Community Bank - #9611	\$	-
VISA- Oak Valley Community Bank - #9660	\$	293.37
VISA - Oak Valley Community Bank - #0866	\$	1,246.54
WEX BANK - Chevron Credit Card	\$	-
Total:	\$	28,962.27

ACO Budget:

LN Curtis		2218.37
VISA - Oak Valley Community Bank - #9652	\$	-
VISA - Oak Valley Community Bank - #9611	\$	-
VISA- Oak Valley Community Bank - #9660	\$	-
VISA - Oak Valley Community Bank - #0866	\$	-
Total:	\$	2,218.37
Total Expenditures:	\$	41,575.22
Income from Fire Billing:		
	\$	-
Income from Amb Billing:		
Ambulance billing	\$	8,255.46
Income from Wildland:		
	\$	-
<i>Fund Balances as of 8/17/26</i>		
ACO	\$	178,825.08
Operating	\$	296,529.93
Ambulance	\$	161,522.40
Wildland	\$	761,132.73
TOTAL	\$	1,398,010.14

Motion to pay the bills submitted:

First: Kerry Koontz Second: Callie Peek All in favor

DEPARTMENTAL BUSINESS/ACTION ITEMS

- **Secretary Pay Rate**
The Board discussed the salary increase for the Secretary from \$400 per month to \$800 per month, effective immediately with prorated pay back to July 1, 2026.
Motion for approval:
First: Callie Peek Second: Pete Schlieker All in favor.
- **Approval of Deputy Chiefs' Pay Rate**
A motion was made to approve the monthly salary for the Deputy Chief positions at \$700 each per month, effective immediate with prorated pay if needed back to August 1, 2026
Motion for approval:
First: Kerry Koontz Second: Pete Schlieker All in favor.
- **Garage Door**
Chief Carrington advised the Board that the garage door on Bay 7 where Sierra 35 is kept broke. It was able to be fixed but was recommended to be replaced as it would likely break again. A quote was received to replace the whole door and opener for \$9,189.66.
A motion was made to replace the door and opener not to exceed \$10,000.00 to be paid from Ambulance budget.
Motion for approval:
First: Pete Schlieker Second: Kerry Koontz All in favor.
- **Jackets**
Chief Carrington proposed purchasing lightweight jackets for everyone on the department.
A motion was made to approve the purchase of the jackets not to exceed \$5,000.00.
Motion for approval:
First: Callie Peek Second: Pete Schlieker All in favor.
- **AED – Sierra 35**
A proposal was made to purchase a new AED for the ambulance (Sierra 35) and put the old AED in the Deputy Chief truck. A motion was made to approve the purchase of a new AED not to exceed \$5000.00.
Motion for approval:
First: Kerry Koontz Second: Callie Peek All in favor.

REPORTS

Update from the Chief

- Engine 2318 will be out of service for a day to have a welder to put wider brackets on it.
- SCBA bottles were inspected and all 47 passed. Company will return in March to change the O rings on 13 of them.
- MES will be coming on August 20th to do the retro fit of the SCOTT packs.
- Fire extinguishers were checked and are in working order.
- Since the Rock Fire there has been several other fires that our firefighters have been out covering. Members of the department are on the Timber Fire now.
- Agriculture cards will be distributed soon so that those with stock can get in and out of evacuations zones in order to get the animals out.
- Expenditures will increase in the next couple months with purchases for fires, tools, food, wildland packs, etc..

Update from the Deputy Chiefs

- None.

Update from Commissioner Kerry Koontz

- Noticed the weather station on the Department building always indicated the wind is blowing north. Chief Damon responded and advised it will be looked at.

Update from Commissioner Chairperson Lorelee Mairs

- Advised the Board that Commissioner Callie Peek did not file in time to renew her position on the Board and her term will be up in December 2026.
- Expressed how great the push in event for Engine 2314 along with the celebration of Dave Calloway's retirement.

PUBLIC

- Matt Otten from the Big Pine Civic Club advised the board that the roll-off trash can that was placed at the saddle club was filled and another one will be set there for public to use.
- They are also looking to utilize an air current trailer to do clean-up in the Korea area of Big Pine.

Run Report

	MONTHLY TOTALS	
	Fire Calls	4
	Medical	15
	Fire & Medical	2
	Service Calls	0
	Training	3
	Misc.	1
	Good	0
	False	0
	Hazard	1
	Weather	1
	Explosion	0
	YEARLY TOTAL	142

There being no further business, a motion was made that the meeting be adjourned.

First: Pete Schlieker Seconded: Callie Peek All in favor.

Adjournment – Lorelee Mairs adjourned the meeting at 6:18PM

Submitted – Nicole West, Secretary