

**BIG PINE FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
November 21, 2023**

Greg Bird called a meeting of the Board of Commissioners of the Big Pine Fire Protection District to order at 6:32PM on November 21, 2023.

Commissioners present were Greg Bird, Brian Howard, Kerry Koontz, and Pete Schlieker. Chief Damon Carrington was also present.

Approval of the minutes of October 17, 2023.

First: Kerry Koontz Second: Pete Schlieker All in favor.

Bills submitted for payment:

Ambulance Budget:

Amazon	0
American Business Machines	34.79
Big Pine Fire Volunteer Fire Turnouts	13,726.00
Cross Connections – MADDY GRANT	12,244.58
Hi Country Mkt	166.00
Frontier – Internet	320.00
K Carrington – EMT Certification	763.90
Linde Gas & Equipment	100.66
Stryker Sales Corp MADDY GRANT	6272.56
TOTAL	\$33,628.49

Fire Budget:

A T & T	67.61
Amazon	80.78
American Business Machines	34.79
Big Pine Fire Volunteer Fire Turnouts	37,188.00
BPCSD	131.19
BP Shell	89.94
Crane's Waste Oil	145.00
D. Carrinton – AWARDS	119.44
DWP – 058 590 8433 (Bldg. #3 Structure Bay) 585908433	0
DWP – 181 600 0000 (Bldg. #1 Meeting Room) 1826000159	35.14
DWP – 281 600 0000 (Siren) 2816000xxx	45.79
DWP – 381 600 0000 (Bldg. #2 Wildland Bay) 3816000343	142.33
Dewey Pest	96.00
Eastern Sierra Propane	146.55
Frontier Communications	256.41
Hi Country Mkt	540.69
Inyo County Treasurer Payment #6	14,850.26
LN Curtis	255.91
LN Curtis – CalFire Grant	4,818.96
LN Curtis	128.98
SCE	0
CREDIT \$56.14	
Steve's Auto	0
Streamline	120.00
US Bank	0

US Bank	1,544.39
WEX BANK – Chevron Credit Card	210.15
TOTAL	\$61,048.31

Wildland Budget:

Inyo County Treasurer Payment #6	14,850.25
TOTAL	\$14,850.25

Total Expenditures: \$109,527.05

Income from Fire billing: \$0

Income from Amb billing: \$8,368.83

Fund Balances: ACO \$328,1288 Operating \$108,842 Amb \$116,011 Wildland \$319,285 TOTAL \$872,266

Motion to pay the bills submitted.

First: Brian Howard Second: Kerry Koontz All in favor.

DEPARTMENTAL BUSINESS/ACTION ITEMS

- Our progress on the USDA Grant was reviewed. The grant/loan shall be \$416,000 for 10 years at the rate of 3.825%. The interest rate shall not be set until funding occurs. There are several items that Damon will be completing before we receive a final approval. At this time, we have two more payments for the Bridge Loan with the Inyo County Treasury and the new loan will begin at that time. At the time we receive the new piece of equipment the old “truck” will be returned to the US Forest Service. More information will be available as the process moves forward.
- The Board was briefed about how difficult US Bank has been to work with. US Bank replaced Union Bank several months ago and it has been very difficult to keep our accounts active and working. We have opened, with Board approval, an account at Eastern Sierra Bank for the receipt of ambulance funds that will be transferred into the County Auditor’s Office. A motion was made giving permission for another account to be opened for the Firemen’s Fund. This will replace the savings and checking that is currently as US Bank. The signers on this account shall be Joanie Dixon and Damon Carrington. A third signer will be selected later.
First: Brian Howard Second: Pete Schlieker All in favor.
- A motion was made to purchase an office computer. The cost is not to exceed \$2000. Scott has selected an XPS Desktop that he feels will do what needs to be done.
First: Brian Howard Second: Kerry Koontz All in favor.

REPORTS

Update from the Chief

- Two more payments are needed for the Bridge Loan.
- Sierra 35 is still being repaired.
- The Maddy Funds were used to purchase pagers. Several more pagers will need to be purchased. We will need to find funding.
- Damon attended Brown Act Training. He updated the Board on meeting requirements and necessary time constraints.

Update from the Assistant Chief

- None

Update from Commissioner Chairman Greg Bird

- The Tribal Agreement is complete.

Run Report:

	MONTHLY TOTALS	
	Fire Calls	2
	Medical	13
	Fire & Medical	2
	Service Calls	0
	Training	4
	Misc.	0
	Good	0
	False	0
	Hazard	0
	Weather	0
	Explosion	0
	YEARLY TOTAL	287 YEARLY TOTAL

There being no further business a motion was made that the meeting be adjourned.

First: Brian Howard Seconded: Kerry Koontz All in favor.

Adjournment – Greg Bird adjourned the meeting at 6:58 PM.

Submitted – Joan Dixon, Secretary