

**BIG PINE FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
May 19, 2020**

***NOTICE TO THE PUBLIC: In order to minimize the spread of the COVID-19 Virus, Governor Newsom has issued Executive Orders that temporarily suspend certain requirements of the Brown Act.***

Greg Bird called a meeting of the Board of Commissioners of the Big Pine Fire Protection District to order at 6:40PM on May 19, 2020. This meeting was held by teleconference due to the Covid – 19 Virus.

Greg Bird, Mike Carrington, Kerry Koontz, Pete Schlieker, and Jeri Stout attended the meeting through Zoom. Chief Damon Carrington and Secretary Joanie Dixon also attended through Zoom.

Approval of the minutes of April 21, 2019.

First: Kerry Koontz Second: Pete Schlieker All in favor.

Approval of the minutes of April 28, 2019.

First: Jeri Stout Second: Kerry Koontz All in favor.

Bills submitted for payments:

*Ambulance Fund*

|                            |                   |
|----------------------------|-------------------|
| Amazon                     | 308.74            |
| Amazon                     | 523.14            |
| American Business Machines | 20.46             |
| BP Shell - April           | 34.28             |
| BP Shell - May             | 43.75             |
| Bishop Welding             | 87.50             |
| Hi Country Mkt             | 176.16            |
| Life Assist                | 173.74            |
| Sierra Security            | 1928.22           |
| Union Bank                 | 1176.50           |
| <b>TOTAL</b>               | <b>\$4,472.49</b> |

*Fire Fund*

|                                  |        |
|----------------------------------|--------|
| Alpine Signs                     | 547.13 |
| Amazon                           | 308.74 |
| Amazon                           | 523.15 |
| Amazon                           | 122.32 |
| Amazon                           | 32.95  |
| Amazon                           | -6.45  |
| American Business Machines       | 20.47  |
| BPCSD                            | 125.76 |
| BP Shell - April                 | 489.06 |
| BP Shell - May                   | 200.42 |
| DWP                              | 362.85 |
| DWP                              | 43.04  |
| Dewey Pest                       | 87.00  |
| EDD – State of CA                | 63.00  |
| Eastern Sierra Propane           | 0.00   |
| Frontier Comm                    | 174.47 |
| Gary Hampton DBA Pintail Imaging | 181.88 |
| Hi Country Market                | 223.88 |

|                               |                   |
|-------------------------------|-------------------|
| High Country Lumber           | 14.86             |
| LN Curtis                     | 218.11            |
| LN Curtis                     | 428.85            |
| Mojave Desert Htg and Cooling | 420.00            |
| Quill                         | 90.36             |
| SCE                           | 11.38             |
| Steve's Auto                  | 214.30            |
| Union Bank                    | 357.95            |
| WL Construction               | 213.94            |
| <b>TOTAL</b>                  | <b>\$5,469.42</b> |

Total Expenditures: \$9941.91

Income from Amb billing: \$3919.51

Fund Balances: ACO \$28,719.70 WORKING \$326,303.95 AMB \$86,828.04 Wildland \$143,041.34

A motion was made that the bills be paid.

First: Jeri Stout Second: Kerry Koontz All in favor.

#### **DEPARTMENTAL BUSINESS/ACTION ITEMS**

**None**

#### **REPORTS**

Update from Chief:

- Boyd Fencing is moving forward with the production of the gate. Truhls Concrete will be doing the dirt work and pouring cement while Scott Marcellin will be doing the electrical work. Ballards will be installed around the motor of the gate for safety.
- The BPPFD will be partnering with the Forest Service at the Marzano Peak Tower. Several people will be going up to inspect the area.
- EMT class was completed on Monday May 11<sup>th</sup>. Hopefully everyone will be moving forward to take the National Registry Test. Reimbursements will begin upon the passing of this test.
- Covid – 19 still active and everyone is still in the “stay at home” phase and “social distancing” phase.
- Our Board meetings will be held in this format until the County Board of Supervisors change their protocol.
- The audit request for a list of capital assets has been completed and filed with the Auditors through the County Auditors Office. Greg requested that Joanie contact the County Auditors Office for a letter stating that we have submitted all the necessary documentation that they have requested.
- On May 20<sup>th</sup> a regular fire practice will be held with firemen wearing masks in the main fire house and social distancing is a must. The three firemen that have been requested to not respond have also been asked not to attend.
- An update from Forest Service and CalFire on their mutual agreements state that the first 12 hours on a fire in your district shall not be charged to the respective land custodian. This will be considered a “freebie” and we cannot invoice for it. CalFire will work with us when it is possible for them to do so with their invoicing. There has been a substantial increase in amounts to be paid for equipment in the new agreement.
- The CalFire Grant has been completed. The requested amount is \$39,920 with our requirement being half of the final granted amount.

Update from Asst. Chief:

- None

Update from Commissioner Greg Bird:

- None

Run Report:

|               |     |
|---------------|-----|
| Fire Calls    | 3   |
| Service Calls | 0   |
| Rescue        | 13  |
| Training      | 8   |
| Misc          | 0   |
| Good          | 0   |
| False         | 0   |
| Hazard        | 2   |
| Weather       | 0   |
| Explosion     | 0   |
| TOTAL FOR YR  | 120 |

There being no further business a motion was made that the meeting be adjourned.

First: Jeri Stout    Seconded: Pete Schlieker    All in favor.

Adjournment: 7:12PM

Sincerely submitted

*Joanie*