

**BIG PINE FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
August 20, 2024**

Greg Bird called a meeting of the Board of Commissioners of the Big Pine Fire Protection District to order at 6:30PM on August 20, 2024.

Commissioners present: Greg Bird, Kerry Koontz, Lorelee Mairs and Pete Schlieker.  
Commissioners absent: Brian Howard  
Chief Damon Carrington was present.

Approval of the minutes of July 16, 2024.

First: Kerry Koontz            Second: Lorelee Mairs            All in favor.

Bills submitted for payment:  
23/24 Fiscal Year

***Ambulance Budget:***

Hungry Pig In Big Pine – BP Shell	0
WEX BANK – Chevron Credit Card	225.17
<b>TOTAL</b>	<b>\$ 225.17</b>

***Fire Budget:***

Hungry Pig In Big Pine – BP Shell	306.90
WEX BANK – Chevron Credit Card	100.77
<b>TOTAL</b>	<b>\$ 407.67</b>

***Wildland Budget:***

Payroll – Fish Fire	5426.71
Payroll – Basin Fire	37346.02
WEX BANK – Chevron Credit Card	225.17
<b>TOTAL</b>	<b>\$42,997.90</b>

24/25 Fiscal Year

***Ambulance Budget:***

American Business Machines – billable copies	20.06
American Business Machines - contract	54.49
American Business Machines – purchase new machine	1842.53
Damon Carrington – Reimbursement for Parts	4799.19
Emergency Vehicle Group	66.44
Frontier – Internet	320.00
Hi Country Mkt	402.13
Hungry Pig In Big Pine – BP Shell	0
Linde Gas & Equipment	134.48
Penguin Management	1092.00
<b>TOTAL</b>	<b>\$8,731.32</b>

***Fire Budget:***

A T & T	189.32
Amazon	80.68
Amazon	668.71
Amazon	170.97
Amazon	36.27
American Business Machines – billable copies	20.07
American Business Machins - contract	54.48

American Business Machines – purchase new machine	1842.52
BPCSD	134.88
Britt's Diesel	955.33
Brown's Supply	147.23
Burton's Fire Apparatus	826.76
Cascade Fire Equipment	387.96
DWP – 058 590 8433 (Bldg. #3 Structure Bay) 585908433	0
DWP – 181 600 0000 (Bldg. #1 Meeting Room) 1826000159	60.23
DWP – 281 600 0000 (Siren) 2816000xxx	46.11
DWP – 381 600 0000 (Bldg. #2 Wildland Bay) 3816000343	193.40
Dave's Auto Parts	3978.79
Dewey Pest Control	111.00
EDD – State of California	865.00
Frontier Communications	277.98
Hi Country Mkt	627.19
Hi Tech EVS	0
High Country Lumber	15.21
Hungry Pig In Big Pine – BP Shell	0
Kimball Midwest	0
LN Curtis	841.37
Municipal Emergency Services	1226.94
Optimum	45.00
Payroll – Payroll for Mechanic	6037.50
SCE	-23.49
Silver State International	3422.50
Silver State International	2624.30
Steve's Auto Parts	473.98
Streamline	120.00
VISA – Oak Valley Community Bank	11742.77
WEX BANK – Chevron Credit Card	412.77
TOTAL	\$38,613.73

**ACO:**

Inyo Register – Shower Project	247.60
TOTAL	\$ 247.60

**Wildland Budget:**

LN Curtis	934.08
Payroll – Thompson Fire	19399.42
Payroll – Quality Fire	2563.80
Payroll – OES – PrePO	27994.48
Payroll – Glacier Fire	3908.34
Payroll – Lake & Park Fires	57706.87
VISA – Oak Valley Community Bank 9660	1399.51
VISA – Oak Valley Community Bank 9652	244.34
VISA – Oak Valley Community Bank 9652	575.65
WEX BANK – Chevron Credit Card	1107.57
TOTAL	\$115,834.06

Total Expenditures: \$207,057.45

Income from Fire billing: \$0

Income from Amb billing: \$7335.50

Fund Balances: ACO \$457,325.58 Operating \$77,054.59 Amb \$107,526.33 Wildland \$351,877.66 TOTAL \$993,784.16

Motion to pay the bills submitted.

First: Pete Schlieker    Second: Kerry Koontz    All in favor

#### DEPARTMENTAL BUSINESS/ACTION ITEMS

- Federal Excess Personal Property Cooperative Agreement (FEPP) Resolution:  
The FEPP Program Resolution has been adopted. This is a yearly resolution for the generator trailer and a wildland engine that is on loan to our fire district from the United States Department of Agriculture (USDA) Forest Service.  
First: Kerry Koontz    Second: Lorelee Mairs    All in favor.
- Adoption of State Fire Marshall reports:  
Resolution #08202024 accepting the State of California Fire Marshall (CalFire) has been adopted for the current year. This is a yearly resolution accepting the reports on the schools and motels in our District. The reports shall then be placed on our web site for public information.  
First: Pete Schlieker    Second: Lorelee Mairs    All in favor.
- Purchase of Leatherman Tool:  
A motion was made to make the purchase of a multipurpose Leatherman tool for our firemen not to exceed \$7000.  
First: Kerry Koontz    Second: Lorelee Mairs    All in favor.
- Cal-Fire Grant:  
No information
- Fund Transfer:  
Damon would like to make a fund transfer from the ACO fund to the Wildland fund. A motion was made for \$200,000 to be taken from the ACO fund and placed in the Wildland fund and shall be distributed as follows: \$150,000 in object code #5012, \$30,000 in object #5901, \$10,000 in object 5171 and \$10,000 in object 5173.  
First: Kerry Koontz    Second: Pete Schlieker    All in favor

#### REPORTS

##### Update from the Chief

- Our internet service with Frontier has not been very good for quite some time. Damon therefore has directed that payments stop being made to them for services rendered. Scott and Damon have tried to contact Frontier many many times and have had no luck in receiving customer service. Starlink has become our main internet provider with Optimum as a backup.
- Joe had made repairs on the ambulance as the lift system was no longer working. Parts were purchased and he has corrected the problem. The system will be operating manually. Truck #3 was repaired by Britts Diesel. This repair took longer than estimated and any future repairs will be questionable.
- We have received the CalFire Foundation Grant in the amount of \$7000. Hose and a reel will be purchased and place in the side by side for quick attack with these funds.
- FEMA Grant – No information
- Scott would like to purchase equipment to update our computer systems. An estimate of \$1700 was given.
- September 10<sup>th</sup> a meeting will be held for all firemen to review the fires that we have responded to over the summer months. Dinner shall be served.
- SCBA's have passed inspections. Fire extinguishers will be inspected soon. The filling station and hurst tool shall also be inspected in the next couple of months.
- Joe prefers to do all mechanical repairs on our equipment but does not do plumbing repairs. Burton's Fire will inspect our trucks and recommend repairs that need to be done. They will contact Damon for repairs that are needed on our equipment.

- Truck #7 will be going to Hi-Tech in the future for repairs that are needed. Normal wear and tear on the truck is beginning to show and some things need to be completed by the manufacturer.
- The oiling of the parking lot should be happening soon.

Update from the Assistant Chief

- None

Update from Commissioner Chairman Greg Bird

- Greg had one contractor for the required walk through for the shower project. Bid packets are due on Friday, August 23 at 1:00 PM. Damon would like to see funding for this come out of the ambulance budget, wildland budget, and fire budget.

Run Report:

	MONTHLY TOTALS	
Fire Calls	5	
Medical	13	
Fire & Medical	11	
Service Calls	0	
Training	4	
Misc.	1	
Good	0	
False	0	
Hazard	0	
Weather	0	
Explosion	0	
<b>YEARLY TOTAL</b>		<b>226 YEARLY TOTAL</b>

**PUBLIC**

- None

There being no further business a motion was made that the meeting be adjourned.

First: Kerry Koontz      Seconded: Lorelee Mairs      All in favor.

Adjournment – Greg Bird adjourned the meeting at 7:48 PM.

Submitted – Joan Dixon, Secretary