

**BIG PINE FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
April 21, 2026**

Loralee Mairs called a meeting of the Board of Commissioners of the Big Pine Fire Protection District to order at 5:31PM on April 21, 2026.

Commissioners present: Loralee Mairs, Pete Schlieker and Kerry Koontz.

Absent: Brian Howard

Chief Damon Carrington, Joanie Dixon, Paul Huette, Kevin Grevenkamp, Ryan Carrington, Dave Schlieker from the Big Pine Fire Department, Matt Otten from the Big Pine Civic Club and Callie Peek were also present.

Approval of the minutes on March 17, 2026

First: Brian Howard Second: Pete Schlieker All in favor, with corrections to the closed section as well as the Chiefs reports.

Bills submitted for payment:

Ambulance Budget:

Amazon	64.29
American Business Machines	16.28
Hungry Pig In Big Pine - BP 76	0.00
Linde Gas & Equipment Inc.	186.49
TLV Services	3,781.61
VISA – Oak Valley Community Bank - #9652	0.00
VISA – Oak Valley Community Bank - #9611	0.00
VISA – Oak Valley Community Bank - #9660	0.00
VISA – Oak Valley Community Bank - #0866	290.00
WEX BANK – Chevron Credit Card	0.00
TOTAL	\$4,338.67

Fire Budget:

Amazon	21.53
Amazon	222.24
Amazon	29.67
Amazon	28.04
Amazon	64.29
American Business Machines	16.28
AT&T Mobility	114.11
Big Pine CSD Water	136.71
Bishop Waste Disposal	37.44
Cross Connections	112.87
DWP – 058 590 8433 (Bldg. #3 Structure Bay) 585908433	0.00
DWP – 181 600 0000 (Bldg. #1 Meeting Room) 1826000159	79.78
DWP – 281 600 0000 (Siren) 2816000xxx	46.42

DWP – 381 600 0000 (Bldg. #2 Wildland Bay) 3816000343	99.98
Eastern Sierra Propane	495.99
Frontier Communications – (760)938-2444	238.74
Frontier Communications – (706)938-2600	176.94
High Country Market	438.78
Hungry Pig In Big Pine - BP 76	0.00
Optimum	76.00
SCE	14.88
Steve's Auto Parts	43.37
Streamline	209.30
Streamline - DocAccess	50.00
VISA – Oak Valley Community Bank - #9652	0.00
VISA – Oak Valley Community Bank - #9611	0.00
VISA – Oak Valley Community Bank - #9660	0.00
VISA – Oak Valley Community Bank - #0866	1,164.51
WEX BANK – Chevron Credit Card	465.47
TOTAL	\$4,383.34

Wildland Budget:

Amazon	295.87
Amazon	64.29
Cross Connections – CA Fire Foundation Grant	2,037.25
Cross Connections	1,663.83
Hungry Pig In Big Pine- BP 76	0.00
LN Curtis	188.56
VISA – Oak Valley Community Bank - #9652	0.00
VISA – Oak Valley Community Bank - #9611	0.00
VISA – Oak Valley Community Bank - #9660	0.00
VISA – Oak Valley Community Bank - #0866	749.94
WEX BANK – Chevron Credit Card	0.00
TOTAL	\$4,999.74

ACO Budget:

LN Curtis – Refurbished Imager	3,717.38
TOTAL	\$3,717.38

Total Expenditures: \$ 17,439.13

Income from Fire billing: \$1,686.95

- 4/10/26 CalFire Grant #2 \$1,686.95

Income from Amb billing: \$1,213.87

- 3/18/26 Ambulance Services \$1,213.87

Income from Wildland: \$0.00

Fund Balances as of April 17, 2026

ACO \$293,692.00 Operating \$218,544.00 Amb \$143,265.00 Wildland \$1,354,698.00 **TOTAL \$2,010,199.00**

Motion to pay the bills submitted:

First: Kerry Koontz Second: Pete Schlieker All in favor

DEPARTMENTAL BUSINESS/ACTION ITEMS

- Appointment of Commissioner
A motion was made to appoint Callie Peek as a Commissioner of the Big Pine Fire Protection District. Oath of Office was completed.
First: Kerry Koontz Seconded: Pete Schlieker All in favor.
- Lighting in structure bay
A motion was made to approve Danny's Electric to replace current lighting with LED lighting. Not to exceed \$7000.00.
First: Callie Peek Seconded: Kerry Koontz All in favor.
- TIC camera
A motion was made to purchase refurbished TIC cameras. Not to exceed \$4000.00.
First: Pete Schlieker Seconded: Callie Peek All in favor.

REPORTS

Update from the Chief

- Application for the 50/50 CalFire grant is due in May 2026. We will put in for purchase of turnout gear, safety equipment and communications.
- The Fire Foundation grant was denied.
- The Maddy Grant will be done in September or October 2026. This is an EMS only grant and we will plan to replace the radios in the dispatch room.
- The new BME engine chassis will likely show up during Q4 with completion in Q2. We will travel to Boise, ID in the winter to view the engine, as 2 or 3 trips and paid for by the company.
- The new HME engine is projected to be ready in May 2026. There was an issue that came up with the electrical harnesses. With that there is a possible 30-day delay. We are approved for the TOC loan of approximately \$150,000.
- Final payment for Wildland payments was received.
- Challenge coins were ordered with a quantity of 1000. We are unsure when they will arrive.
- New logos were put on all engines which were completed by Vital Signs.
- Deputy Fire Chief's openings will be closed for applications on April 29th. So far on the interview panel we have Brian Howard and Steve Elenburg, there will also be one more person, to be determined.

Update from the Assistant Chief

- None.

Update from Commissioner Chairperson Lorelee Mairs

- Inquired about the training of the secondary secretary and stated she needs to be fully trained and then do assigned duties between her and the main secretary. The secretaries were asked to complete a list of all the job duties and determine which ones the secondary secretary has not been trained in to present to the Chairman.

PUBLIC

- Matt Otten of the Big Pine Civic club posed a question regarding the replacement of the lights in the structure bay. Chief Damon responded that the current fluorescent lights are going out and need to be replaced.

Run Report

	MONTHLY TOTALS	
	Fire Calls	3
	Medical	9
	Fire & Medical	3
	Service Calls	0
	Training	4
	Misc.	0
	Good	0
	False	0
	Hazard	1
	Weather	0
	Explosion	0
	YEARLY TOTAL	88

There being no further business, a motion was made that the meeting be adjourned.

First: Kerry Koontz Seconded: Callie Peek All in favor.

Adjournment – Lorelee Mairs adjourned the meeting at 6:12PM

Submitted – Nicole West, Secretary