

**BIG PINE FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
June 16, 2020**

***NOTICE TO THE PUBLIC: In order to minimize the spread of the COVID-19 Virus, Governor Newsom has issued Executive Orders that temporarily suspend certain requirements of the Brown Act.***

Greg Bird called a meeting of the Board of Commissioners of the Big Pine Fire Protection District to order at 6:40PM on June 16, 2020. This meeting was held by teleconference due to the Covid – 19 Virus.

Greg Bird, Mike Carrington, Kerry Koontz, and Pete Schlieker attended the meeting through Zoom. Chief Damon Carrington and Secretary Joanie Dixon also attended through Zoom. Jeri Stout reported that she could not attend this evening.

Approval of the minutes of May 19, 2019.

First: Kerry Koontz Second: Pete Schlieker All in favor.

Bills submitted for payments:

*Ambulance Fund*

Amazon	27.96
Amazon	39.33
Amazon	10.93
American Business Machines	20.46
BP Shell	0
Bishop Welding	87.50
Hi Country Mkt	152.16
TLV Services	2700.97
Union Bank	195.41
TOTAL	\$3,234.72

*Fire Fund*

American Business Machines	20.47
BPCSD	0
BP Shell	260.67
DWP	28.63
DWP	42.90
Dewey Pest	0
Eastern Sierra Propane	12.21
Frontier Comm	174.49
Hi Country Market	322.47
High Country Lumber	346.56
LN Curtis	289.85
SCE	12.96
TLV Services	349.01
Union Bank	152.50
TOTAL	\$2,012.72

Total Expenditures: \$5247.44

Income from Amb billing: 11770.08

Fund Balances: ACO \$78,719.70 WORKING \$316,788.07 AMB \$92,836.34 Wildland \$93,041.34

A motion was made that the bills be paid.

First: Pete Schlieker Second: Kerry Koontz All in favor.

#### DEPARTMENTAL BUSINESS/ACTION ITEMS

- The following budgets have been proposed and adopted.

	Expenses	Revenue
Fire:	\$284,513	\$45,000(grants)& Tax Dollars
Amb:	\$109,638	\$35,000
ACO:	\$343,376	0
Wildland:	\$60,635	0

A motion was made that the above budgets are approved.

First: Kerry Koontz Second: Pete Schlieker All in favor.

#### REPORTS

Update from Chief:

- The gate installation is moving along as planned. The footing is done for the track. Brown's Supply and 711 will be making donations for the installation of a street light at the site.
- The interior cameras have been installed. Five are inside over the doors and three are ceiling mounted in the main station building for a total of eight.
- Damon has completed an application for a \$15,000 no funds matched grant. If awarded this will be used for brush pants, jackets, and helmets.
- We are awaiting word on the awardment of the CalFire grant.
- The lights on the ambulance are still not working correctly. An estimate was received from EVS but the Board would like to have a quote from BlackPoint LLC. BlackPoint would be able to do the work without taking the ambulance out of town. Damon would like the estimate to include all new LED lighting for the vehicle.
- Three EMT's have passed the national test and are moving forward for reimbursement.
- The Board requested reporting from TLV Services for actual amount collected from their billing services VS amounts invoiced. Joanie will request.
- Action Item for next month: Review of hourly pay for service worker to maintain our trucks and equipment.
- It is possible that we may have a regular commissioners meeting at the firehouse for July.

Update from Asst. Chief:

- None

Update from Commissioner Greg Bird:

- Auditors' request: We have submitted all information. We will receive a report when the audit is complete for us to sign off on and then we will receive the report which will confirm all necessary steps were taken. This information came from Christie Martindale from the Inyo County Auditors Office.
- Truck folders: The folders will be created and housed in the office files. These files will contain the title information and any information that is necessary for a record on each truck such as any repair work that is done.

Run Report:

	Fire Calls	2
	Service Calls	0
	Rescue	17
	Training	4
	Misc	1
	Good	0
	False	0
	Hazard	1
	Weather	0
	Explosion	0
	TOTAL FOR YR	154

There being no further business a motion was made that the meeting be adjourned.

First: Pete Schlieker      Seconded: Kerry Koontz      All in favor.

Adjournment: 7:11PM

Sincerely submitted

*Joanie*